

Daily Scrum Meeting Minutes

Date: February 04, 2026

Start Time: 9:00 AM

End Time: 9:30 AM

Project: SecureGPS

Attendees: Daniel Bikowicz, Helen Gomez, Nahahme Bar 'Ysrael, Omar Adel Alali, Matthew Clayton

Meeting Overview

The meeting focused on task follow-ups, short-term planning, and ensuring coordination across development areas.

Daniel Bikowicz

Hours worked: 3 hours

Completed: Improved repository structure and reviewed access controls.

Next steps: Finalize branch protection and continue User Story 2.

Blockers: Pending team email confirmations.

Helen Gomez

Hours worked: 2.5 hours

Completed: Expanded README content and refined documentation layout.

Next steps: Continue README writing and develop issue templates.

Blockers: None.

Nahahme Bar 'Ysrael

Hours worked: 3 hours

Completed: Organized risk engine components and analyzed GPS standards.

Next steps: Define GPS data model and begin placeholders.

Blockers: GPS precision clarification needed.

Omar Adel Alali

Hours worked: 2 hours

Completed: Adjusted backend structure and evaluated dependencies.

Next steps: Configure virtual environment and install dependencies.

Blockers: None.

Matthew Clayton

Hours worked: 2.5 hours

Completed: Reviewed logging approach and compared frameworks.

Next steps: Configure logging and research API options.

Blockers: None.

Action Items

- Continue documentation and backend setup.
- Resolve access-related items.
- Review progress in the next daily scrum.